



# Carleton University – Department of Recreation & Athletics

## Summer Camp Counsellor



For over 40 years, Carleton University has offered some of Ottawa's finest camp experiences for children and youth ages 4–15. Our goal is to create an environment where campers can develop a passion for sport and active living through exciting challenges, positive role models, new friendships, and—of course—fun!

Our Summer Camps run for **9 weeks from June 29 to August 28.**

### About Our Camps:

- › Camps run **Monday to Friday, 8:30 AM – 4:30 PM**
- › Programs take place both **indoors and outdoors** across Carleton's Athletics facilities
- › Camps are designed for children ages **4–15**
- › Campers participate in a variety of games and sports including soccer, ultimate frisbee, basketball, tchoukball, rugby, and more
- › Each camp group enjoys a **daily swim**

### In This Role, You Will:

- › Build positive, respectful, and trusting relationships with campers (ages 4–15)
- › Use supportive, age-appropriate language and behaviour management techniques
- › Facilitate daily camp and sport activities with your co-counselor(s)
- › Actively participate in programs while ensuring a **safe and inclusive** environment
- › **Participate in daily swimming with your camp group**
- › Provide guidance and direction to volunteers
- › Demonstrate professionalism with parents and colleagues (e.g., punctuality, appropriate attire, no cell phone use)
- › Receive ongoing informal feedback and complete mid-summer and end-of-summer evaluations
- › **Attend mandatory staff training prior to camp**
- › Gain access to Athletics facilities (e.g., Fitness Centre) during your employment
- › Enjoy a complimentary lunch during your shift
- › Participate in staff socials, events, and the end-of-summer banquet

### What You Bring:

- › Availability to work **6+ weeks** between July and August
  - *Counselors typically work 6–9 weeks depending on availability*
- › Volunteer or work experience with children/youth ages 4–15 and/or experience in leadership
  - *Previous Summer Camp experience is an asset*
- › Strong communication (clear voice projection and effective teamwork) and leadership skills (facilitating activities and supporting your group), along with self-awareness (using appropriate language and behavior in all situations)
- › A willingness to learn, grow, and ask for help when needed
- › **Comfort in the water and willing to enter the water daily to swim with your group**
- › **Standard First Aid with CPR-C** (or willingness to obtain prior to camp)
  - *First Aid training may be offered at Carleton ahead of the camp season*

### How to Apply:

To complete your application, please submit the following:

- › Complete the Microsoft Form application linked here: <https://forms.office.com/r/v82mMBPeK3>
- › Email a copy of your resume in PDF format, saved as: **LastName\_FirstName\_2026** (ex: Smith\_Sally\_2026) to **sportscamps@cunet.carleton.ca** and **indicate in the subject line which position you are applying for** (ex: March Break Camp Counsellor 2026 / Summer Camp Counsellor 2026 / March Break & Summer Camp Counsellor 2026).

